

# Arizona Superior Court Civil Lawsuit Process (with Default Judgment and Rule Citations) \*

1. Commencement of Action:  
• Rule 3 – Filing of Complaint  
• Rule 8(a) – Pleading Requirements

2. Service of Process:  
• Rule 4 – Summons  
• Rule 4.1 – Service in Arizona  
• Rule 4.2 – Service Outside Arizona

3. Defendant's Response:  
• Rule 12(a) – Time to Answer  
• Rule 8(b), Rule 13 – Answer and Counterclaims

5. Disclosure and Discovery:  
• Rule 26.1 – Initial Disclosures  
• Rules 30–36 – Depositions, Discovery Tools  
• Rule 37 – Discovery Sanctions

6. Motions:  
• Rule 12(b) – Motions to Dismiss  
• Rule 56 – Summary Judgment  
• Rule 6(c) – Motion Timing

7. Pretrial Conference:  
• Rule 16 – Scheduling Orders and Pretrial Management

8. Trial:  
• Rules 38–39 – Jury and Court Trials

9. Post-Trial Motions:  
• Rules 50, 59 – JNOV, New Trial  
• Rule 52 – Court Findings

10. Appeal:  
• Rule 73 – Filing Appeal from Superior Court  
• ARCAP – Appeals Procedure

11. Entry and Enforcement of Judgment:  
• Rules 58, 69, 70

**3. No Response**

4. Default Judgment:  
• Rule 55(a)(b) – Entry and Judgment by Default

11. Entry and Enforcement of Judgment:  
• Rules 58, 69, 70

\* Statutes and rules may change – talk to an experienced attorney to know your rights.

## **VALUABLE RESOURCES DESIGNED FOR THE NON-LAWYER**

Here are links to the lawsuit and court basics videos available to everyone. They can be found on our website at <https://azcourthelp.org/video-tutorials>.

Below are links to our YouTube channel for individual videos.

Suing Someone Court Basics:

<https://youtu.be/BgKFzTAFwWU>

Someone is Suing Me - Now What Do I Do?:

<https://youtu.be/lxsxMT8cbEs>

Court 101: Understanding the Court System:

<https://youtu.be/SBz3vGfNEYM>

Preparing for Court: <https://youtu.be/rd1ePxxgk7gM>

There are also topic-specific versions of many of these types of videos, such as Court Basics for Friends and Relatives Raising Children. If you ever need to access those videos, they also live in the AZCourtHelp.org Video Library.